

## Job Vacancy

**Position** : **Research and Advocacy Officer**  
**Reporting line** : **Executive Director**  
**Contract Type** : **Management level**

**Policy Statement:** *GSB does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment, and discrimination. All staff of the organisation will receive annual training and be provided sufficient information on this company policy to ensure strict compliance.*

### **Organization's Background:**

Global Shepherds Berhad is a non-profit organisation that offers shelter, counselling and support services to women who are experiencing sexual gender-based violence, and those who are human trafficking survivors, asylum seekers, refugees, and migrant workers. The organisation is also involved in research and advocacy work, regularly and fervently highlighting to policymakers the need for reforms that address and promotes the use of trauma informed approach through training and awareness,

### **About the position:**

Research and advocacy are at the heart of Global Shepherds work. The organisation's commitment, long history and experience of working with women and children human trafficking survivors, asylum seekers, refugees, and migrant workers give legitimacy to the advocacy work that is carried out. Global Shepherds uses this evidence base and knowledge of the issues affecting women and children to generate the political will and mobilise the resources needed for policies and programmes that results in long-lasting positive change for its programme participants.

**The role of the Research and Advocacy Officer** is to assist the organisation to achieve its mission and strategic goals through high standards of practice in conducting advocacy and research and to ensure the human rights of women and children who are exploited and living in the margins are advocated and realised.

### **Roles and Responsibilities:**

Under the director supervision of the Executive Director and in close coordination and consultation with the GSB team leads, the incumbent will be tasked to perform the following:

1. Support the development, implementation and monitoring of the organisation's protection advocacy strategy for women and children who are human trafficking survivors, asylum seekers, refugees, and migrant workers. This includes identifying and organising advocacy activities and engaging duty-bearers and other stakeholders on identified protection priorities; develop and implement a system to measure and evaluate progress against the organisation's advocacy goals.

2. Support and liaise with various stakeholders to gather information, share analysis and promote joint advocacy for the rights of women and children human trafficking survivors, asylum seekers, refugees, and migrant workers and ensures that relevant stakeholders are regularly updated and informed of human rights situations human trafficking survivors, asylum seekers, refugees, and migrant workers at various advocacy platforms, provide input and participate in joint reviewing as appropriate.
3. Improve and systematize data collection on legal rights issues relevant to human trafficking survivors, asylum seekers, refugees, and migrant workers, collects, update and analyses existing as well as first-hand gathered data on human trafficking survivors, asylum seekers, refugees, and migrant workers situation; studies and conduct qualitative and quantitative data analysis to extrapolates protection concerns, trends and proposes improvements thereof;
4. Lead and coordinates the exchange of information on legal rights issues across the organisation different focus areas and strengthening internal reporting methods on identified protection priorities, improve information quality and raising awareness among those staff and their knowledge and understanding;
5. Prepare advocacy statements, reports, presentations and briefings for internal and external stakeholders and responds to information requests with the support of other team lead and update and produce new communication and awareness-raising material, in coordination with the Field Public Information Office.

**Required skills and experience:**

- Minimum a university degree in communication, journalism, international relations, public administration or related field;
- 3 years qualifying experience in related field
- Thorough understanding of humanitarian issues and contexts.
- Fluent in English and Bahasa Malaysia (both oral and written) is required.

Please submit your application via email to the following address: [info@globalshepherds.org](mailto:info@globalshepherds.org)